



# ACCREDITATION EVIDENCE

**Title:** Gay Straight Alliance (B-LGT) Club Constitution

**Evidence Type:** Corroborating

**Date:**

**WAN:** 22-0204

**Classification:** Resource

**PII:** No

**Redacted:** No



B-LGT

the Gay-Straight

Alliance of Wwee

## **Article I**

### **Name**

- a. The official name of the Club shall be B-LGT, the Gay-Straight Alliance of WWCC

## **Article II**

### **Objectives**

- a. To provide a safe space for gay, lesbian, bisexual and transgender students and their allies.
- b. To increase awareness within the student body of gay, lesbian, bisexual and transgender issues.
- c. To provide peer group support for gay, lesbian, bisexual and transgender students.
- d. To provide and create a hate-free environment for gay, lesbian, bisexual and transgender students, and make connections between the LGBT community and straight students.

## **Article III**

### **Membership**

- a. All active members shall be full or part time students of WWCC; upon graduation, or resignation, or dismissal, people shall automatically cease to be active members.
- b. Faculty, staff and community members are welcome to attend meetings as non-voting affiliate members.

**Article IV**

**Officers**

- a. There shall be a Committee of the Club, which shall be the executive decision making body of the Club.
- b. The composition and responsibilities of the Committee shall be:
- c. President: Organization, leadership, and distribution of information.
- d. Vice-President: Right hand of the president. In case of president’s absence the vice president should be able to hold the meeting and make decisions.
- e. Secretary: Should be able to type notes into minutes for every meeting, and have them ready to be distribute among the ASG senators
- f. Treasurer: Should be able to keep up with the budget. Keeps the president, vice president and secretary informed about the budget.
- g. Public Relations Officer: In charge of advertising.

**Article V**

**Faculty/Staff Advisor**

Section 1: The Faculty/Staff advisor must be a full-time employee of WWCC.

Section 2: Our club will select the faculty/staff advisor through the following process:

The Faculty/Staff advisor will be selected by the group and asked to volunteer.

Section 3. Faculty/Staff Advisor Signatures

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## **Article VI**

### **General Meetings**

Meeting will be arranged according to members ability to meet. The meeting times and dates will be announced.

## **Article VII**

### **Revenue**

Section 1. Revenues will be announced by the treasurer and in the minutes by the secretary.

### **Expenditures**

Section 1. The treasurer will keep the club informed of the budget as part of every meeting.

Section 2. A copy of the budget must be submitted to ASG along with any funding request.

Section 3. All recipients of ASG funding will be required to submit a written report explaining how funds were used.

**B-LGT**  
**Constitution**  
September 27, 2021

**Article I**

The name of the club shall be B-LGT, aka Be-LeGiT.

**Article II**

This club is being created to provide a space where all members of the LGBTQIA+ community, and allies, can come together and make plans to educate the community at large without fear of discrimination. This will be through planned events, such as campus events and safe-zone trainings, and potentially community events.

**Article III**

A: Those eligible for membership are anyone who attends at least one meeting, and will not be discriminated against on the basis of race, religion, national origin, sexual orientation, or gender.

B: In order to be fully recognised by the club, one must attend a club meeting and actively participate in any plans for events.

C: Members have the right to respectfully oppose any ideas or statements said by other members of the club (i.e. constructive criticism and asking "what about/if" questions). Members also reserve the right to privately speak with the Club Advisor(s) and/or other members of the club without fear of discussed information being publicized by the recipient (unless given permission to do so). Members have the privilege to vote or support a vote on any subject that requires voting.

**Article IV**

Meetings will be held at least twice a month on Thursdays, with event meetings taking place anytime as needed. Meeting attendance is mandatory by all club members unless the club advisor(s), or any of the club's governing bodies, is notified at least one to two hours before the meeting begins.

**Article V**

A: There are four positions in regard to club officers. They are:

- Club President
- Club Vice President
- Club Secretary
- Club Treasurer

A1: The duties of the Club President are as follows.

- Holding club meetings
- Representing the club at SGA meetings

- Working with the club advisor(s) to:
  - Plan events
  - Plan safe-zone trainings
- Pass/veto club propositions and/or votes.

A2: The duties of the Club Vice-President are as follows.

- Assist in planning events (i.e. resource distribution, attendance for the event, etc.)
- Represent the club at SGA meetings (if president is not able to)
- Assist in planning topics of talk for club meetings

A3: The duties of the Club Secretary are as follows.

- Assist in scheduling events
- Inform the club on upcoming events
- Record information gathered at meetings
  - Relay information to the other officers as needed

A4: The duties of the Club Treasurer are as follows:

- Record events planned by the club
  - Date, time, event name, etc.
- Record any additional information that may be important during club meetings
- Record minutes of club meetings

A5: Any positional responsibilities may be added through voting and/or proposals from the club.

B1: Officer vacancies may be filled through a club member volunteering, or through a vote by the club.

## **Article VI**

A: There will be the option to hold an election for every officer position except the presidential position. The length of terms for each position extend to the end of the semester. Each club member may hold a position for up to four semesters after initial election.

B: Any nominations for vacant positions will be voted on immediately, unless the elected nominee is absent for that meeting. Nominees that win the vote will be put into the officer position by the next club meeting, and will be appraised of the position and their responsibilities.

C: Nominees may present their qualifications for a position by emailing the President or Advisor, or by presenting them to the club during a meeting. Elections for the nominee will be held at the meeting.

D: In the case of a run-off, each officer will inherit a part of the responsibilities of the vacant officer position until a nominee can be voted in.

## **Article VII**

Club funding will be acquired in one of two ways.

- Fundraising
- Asking for funds from the SGA.

Fundraisers will be planned at least three weeks in advance and will attempt to make enough money for the event plus extra. Asking for funds from the SGA will entail a budget that the club will adhere to and will not go over.

## **Article VIII**

As of the beginning of the 2021 Fall Semester, the only club affiliation within the community is the organization named "Drag For a Cause."

## **Article IX**

The current club advisor is Heather Pristash. She is a member of the English department in WWCC.



## **Additional Information**

### **Club Advisor:**

Heather Pristash

2500 College Drive, Office 1421  
(307) 371-9121 (cell)

### **Officer Positions:**

- President: John Deru
- Vice-President: (Vacant)
- Secretary: Brittany Pope
- Treasurer: Irene Boahene

### **Club Members:**

- John Travis Deru
- Brittany Pope
- Hannah Marie Defauw
- Kalaysia Hart
- Maria Bernal
- Ighes Irene Boahene

## Western SGA Chartered Clubs: Meeting Expectations

**SGA Meeting Times:**

- Every Monday at 12 PM in RM 1333 (SGA Members Only).
  - Club representatives may attend by invitation only if SGA feels their presence is needed to conduct any business. Club attendance is not required.
- Every Wednesday at 12 PM in 3<sup>rd</sup> Floor Board Room (3060) – Public Meeting
  - Clubs will be expected to give a monthly update one week out of each month. Each club is responsible to have 1 club representative at each Wednesday meeting for attendance (SGA members are now allowed to count for club attendance if they are an active member for that club. They cannot give the monthly report).
  - Clubs are expected to have a representative at the majority of SGA Wednesday meetings. Role will be called and collected at every meeting. If clubs do not adhere to this by-law club's charter and funding will become eligible to be revoked by SGA.

*If Club gets chartered SGA will provide the Club President with a packet with more information regarding the guidelines for clubs.*

Be-LeGit / B-LGT

Club Name

We, the undersigned, acknowledge that we understand the above club guidelines & expectations.

John Deru  
Club President Signature/  
Date

John Deru      Sept. 27, 2021  
Printed Name &      Date

\_\_\_\_\_  
Club Vice-President Signature/  
Date

\_\_\_\_\_  
Printed Name &      \_\_\_\_\_

Brittany Pope  
Club Secretary Signature/  
Date

Brittany Pope      10/04/21  
Printed Name &      Date

\_\_\_\_\_  
Club Treasurer Signature/  
Date

Ignes Irene Boakene      Jan 8  
Printed Name &      Date  
Oct 5 21

(SGA Vice-President Use Only: Approved?    Yes    No    Date: \_\_\_\_\_)

## SGA ADVISOR GUIDELINES

- Advisors should attend regularly scheduled meeting for their organization.
- Help students with internal difficulties – communications, delegation, etc.
- To be available to meet with Club members when they request help.
- Attend official functions of the organization.
- Be familiar with Western policies and rules for student organizations.
- Be aware of the commitment of time and effort to be a successful advisor and not accept the appointment unless prepared to fulfill the expectations.
- Be familiar with the mission, goals, and purpose of their organization.
- Consider the impact activities the group wishes to engage in. An advisor has the right to tell the group that they cannot have a certain activity, etc.
- Contact the Coordinator or Student Life, to discuss organizational problems, concerns, plans, and changes in organizational status.

### Policy 5610A

#### RESPONSIBILITIES OF SPONSORS FOR CLUBS AND OTHER ACTIVITIES

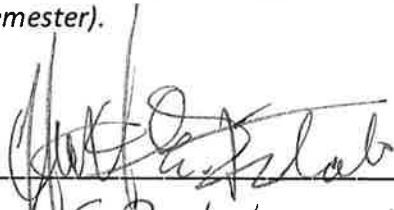
All student clubs and organizations must have a faculty or staff advisor/sponsor. These obligations are generally voluntary in nature and often related to the employee's primary job responsibilities. College employees who sponsor College clubs or College events, either on or off campus, must communicate College rules, regulations and applicable laws to all participants. Employees who oversee these activities will be provided with summary information regarding applicable policies and laws.

Cross Reference Policy 4420E  
Adopted December 31, 1968  
Adopted March 13, 1986  
Adopted August 11, 1988  
Reformatted May 6, 2010  
Revised December 10, 2015

I hereby certify that I have met with the officers of this club and am familiar with the club's purpose. I will serve as their advisor for the current academic year. I have read and understand the guidelines as explained above, and accept the responsibilities entailed.

*Please note this agreement is binding for one full school year. Must be renewed at the beginning of each school year (fall semester).*

Club Advisor Signature



Date:

9/29/21

Printed Name:

Heather E. Pristash

Email:

hpristash@westernwyoming.edu